



Cemetery Commission Meeting Agenda

September 28, 2017, 4:30 PM

Lakeview Cemetery, 455 North Avenue

- I. Approval of Agenda**
- II. Approval of Minutes from July 13, 2017 Meeting**
- III. Old Business**
 - A. Storm water easement: map showing location available yet? (See 7.17.17 email from Nina Safavi, 7.25.17 email from Tag Taginski)
 - B. List of tipped stones righted at Greenmount May 20, 2017 available?
 - C. No Dogs Allowed and Open Sunrise to Sunset signs status: there are no signs in storage—what is process for getting them designed, ordered & installed?
 - D. Chapel repairs status (roof cornice, pointing, slate). Paul Bruhn, Preservation Trust of Vermont, noted matching grants available for assessment if needed. Todd Greenough may be investigating.
 - E. Chapel insurance needed question status
 - F. Chapel Handicap Access follow-up (See 7.17.17 email from Nina Safavi)
 - G. Has Section 6 has been tested for appropriate drainage (D’Alton emailed Shedd).
 - H. Green Burials—see The Meadows Green Burial Protocols booklet provided by Michelle Acciavatti, 7 Days article by Hollenbeck, mtg. w/ City Attorney, updates on changes in ordinances, mtg with Patrick Healy, Greenmount Cemetery, Montpelier. (see 7.26.17 Safavi email, 7.25.17 email from Tag Taginski)
- IV. New Business**
 - A. Preparation for addressing City Council in October (past Commission projects, current concerns, short write-up, date)
 - B. Setting Commission goals & timeline
 - C. Discuss Capital spending plan & FY19 budget proposals for Cemeteries (Martha Keenan was asked via email 8.14.17 & 9.07; see Jeff Shedd email 8.15.17)--Section VI survey & pinning, Fence, Chapel, other?
- V. Superintendent’s Items**
 - A. Safavi lowered Cemetery Event Policy impact fee in response to Thea Lewis complaint (see 8.15.17 Safavi email).
- VI. Commissioner’s Items**
 - A. 8.27.17 VOCA Barber Cemetery debrief
 - B. Perpetual Care Fund management mtg. w/ Jason Gow, new CEO and new Parks Dept. Head
- VII. Office Report**
 - A. FY17 Final Budget Performance Report
 - B. New fee schedule to go into effect Oct. 1; sent to Funeral Homes & Monument Dealers by 8.31.17, and to be posted on web Oct. 1.17.
- VIII. Public Comments**
- IX. Adjournment**